

SAMCA MEMBERSHIP POLICY





PREAMBLE

The purpose of the Membership Policy is to regulate the relationship between the South African Majorette and Cheerleading Association and the respective member, thereby creating rights and responsibilities for both parties and creating respectable parameters within a functioning society.

Membership shall be open to any person or organisation in the categories available, who wish to further the interest of the Federation.

Any person or organisation seeking membership of the Federation shall make application to the Federation in terms of Appendix C to the SAMCA Constitution.

1. MEMBERSHIP

- 1.1. Each person or organisation admitted to membership shall be:
 - 1.1.1. Bound by the Constitution, the Regulations and the By-Laws of SAMCA;
 - 1.1.2. Become liable for such fees and/or subscriptions as may be fixed by SAMCA or its Association; and
 - 1.1.3. Be entitled to those privileges as accorded by the respective category for which membership is sought.

- 1.2. Each application for membership shall be considered by the SAMCA National Executive:
 - 1.2.1. Applications shall be submitted to the SAMCA President of the National Executive, in writing, as per the requirements as set out in Appendix C of the SAMCA Constitution;
 - 1.2.2. The SAMCA President shall submit such application for consideration at the next National Executive meeting;
 - 1.2.3. The National Executive shall in turn submit each application, with their recommendation, at the next Annual General Meeting of SAMCA for acceptance or refusal;



1.2.4. The Applicant will be notified within 7 (seven) days of the SAMCA AGM, or such special meeting held for the purpose of the application, the outcome and any condition to which the membership may be subject.

2. MEMBERSHIP CATEGORIES

2.1. Individual Membership

Individual Members shall automatically become Members of SAMCA on registration and payment of the registration fee to any Majorette and Cheerleading Association in any of the nine provinces of South Africa, whether as athlete, adjudicator, coach or office bearer. Individual members shall not be eligible to vote.

2.2. Ordinary Membership

SAMCA consists of the various National, Provincial or Regional Majorette and Cheerleading Associations and any other bodies affiliated to it, each of which shall be regarded as an ordinary member upon approval by the SAMCA National Executive and upon receipt of the requisite association or affiliation fee.

2.3. Associate Membership

Membership of SAMCA may be granted to individuals who are not involved in the training, adjudicating or administering of Majorette and Cheerleading but who have, nevertheless, demonstrated a keen interest in the sport.

2.4. Honorary Associate Membership

Honorary Associate membership may be granted by SAMCA to individuals who in the opinion of the Council have rendered outstanding service to the sport of Majorette and Cheerleading.



3. MEMBERSHIP RESPONSIBILITIES

3.1. Change in Member Object:

3.1.1. Should a Member change its explicit or implied aims or objects, that Member shall give notice in writing of such change to Provincial/Regional Association and SAMCA National Executive and the National Executive shall thereupon recommend to the National Council as to whether that Member should continue as a Member or in a membership category;

3.1.2. At the next National Council meeting, the National Council shall consider any nonconforming applications referred to it by the National Executive.

3.2. Each Member that is an Office Bearer shall give notice to the National Executive of the change in particulars of that office bearer, such as relocation to a different Region/Province;

3.3. Representation on National Council:

3.3.1. Members bearing recognition as Individual Member or Associate Member will be eligible for election onto the National Council;

3.3.2. Members bearing recognition as Ordinary Members will automatically be awarded 4 (four) positions onto the National Council, distributed by Province.

3.4. Attendance of National Council Meetings:

3.4.1. Each Member, regardless of the membership category, shall be entitled to attend an Annual General Meeting or Special General Meeting and shall have no right to vote;



3.4.2. Only those members elected as Office Bearers and the Ordinary Members in terms of their Provincial Vote will be eligible to vote at an Annual General Meeting or Special General Meeting as set out in the SAMCA Constitution.

3.5. Every Member shall provide SAMCA with an e-mail address to which notices intended for such Member may be addressed. Should the Member not possess an e-mail address, the Member may provide a postal address. A Member shall notify SAMCA of any change of address as soon as possible.

4. TERMINATION OF MEMBERSHIP

4.1. Automatic:

4.1.1. An Individual Membership will terminate automatically 3 (three) weeks after the Individual was requested to register for the competition season in a given year as per the Regulations issued by the SAMCA Executive and/or the Provincial or Regional Association.

4.2. By Member:

4.2.1. An Individual Member may terminate its affiliation with SAMCA at any time by providing a written notice with 2 (two) months notice period;

4.2.2. In the event of a Coach, associated with an active team, terminating the membership of the team/athletes, such notice must be signed by the School Principal and in the event of a Club, the Chairperson of the Club accompanied with the Resolution Extract to that effect;

4.2.3. The Termination is known as disassociation or de-affiliation.

4.3. By National Executive:



- 4.3.1. Should extreme circumstances arise that there be grounds for the termination of a membership, in terms of disciplinary steps to be taken, the Member shall be notified in writing of:
- 4.3.1.1. The proposed disciplinary process that may lead to the termination of his/her membership;
 - 4.3.1.2. The reasons underpinning such proposed action; and
 - 4.3.1.3. Upon the Disciplinary Board finding reason for termination of membership, such termination will be placed before the National Executive for recommendation of termination to the National Council;
 - 4.3.1.4. The Members membership will be temporarily terminated until confirmation by the National Council.

4.4. By Council:

- 4.4.1. Should the National Executive submit to the National Council a recommendation of termination of Membership based on the process in 4.2 , the National Council may choose, based on the recommendation, to:
- 4.4.1.1. Terminate the membership;
 - 4.4.1.2. Terminate the membership for a specific period of time.
- 4.4.2. If a recommendation to terminate is brought to the Council by the National Executive, that did not require a disciplinary process, the National Council may choose to:
- 4.4.2.1. Overrule the terminate of membership;
 - 4.4.2.2. Terminate the Membership;
 - 4.4.2.3. Terminate for a period of time;
 - 4.4.2.4. Suspension for a period of time.
- 4.4.3. In the event of a process as set out in 4.3.2, the Member whose membership may be suspended must be given an opportunity to address the Council as to reasons why such termination should not be effected.



5. MEMBERSHIP FEES

- 5.1. Members shall pay an annual membership fee as determined yearly at the Annual General Meeting;
- 5.2. Membership fees need to be paid by the dates/occurrences as set out in the SAMCA Constitution and the relevant Provincial or Regional Association Constitution, alternatively as per the Regulations issued by the National Executive from time to time.

6. REGISTER OF MEMBERS AND MAINTENANCE OF RECORDS

- 6.1. The SAMCA National Secretary shall keep and maintain an up to date Register of Members and relevant contact information;
- 6.2. The SAMCA National Secretary shall also keep minutes of meetings held and any other record deemed necessary;
- 6.3. Upon request, a Member of SAMCA, shall have access to the Register of Members or such records as requested, but shall have no right to remove or keep such record. The Member may request a copy of such records.

7. RESOLVING DISPUTES

- 7.1. This rule applies to:
 - 7.1.1. Disputes between Members; and
 - 7.1.2. Disputes between SAMCA and one or more Members.
- 7.2. In this rule, Member includes any organisation/person/team who was a member of SAMCA not more than 6 (six) months before the dispute occurred, even if they are no longer a Member;



- 7.3. A member wishing to initiate the procedure under this rule must give written notice to the SAMCA President of the parties to, and the details of, the dispute;
- 7.4. The SAMCA President must convene a Dispute Meeting within 28 days after receipt of the notice of the Dispute to discuss the Dispute;
- 7.5. At the Dispute Meeting to determine the Dispute, all parties to the Dispute must be given a full and fair opportunity to state their respective cases orally, or in writing , or both;
- 7.6. The SAMCA President must inform the parties to the Dispute of the Committee's decision within 7 (seven) days after the Committee Meeting;
- 7.7. If any party to the Dispute is dissatisfied with the Committee's decision they may elect to initiate further Dispute resolution procedures as set out in these Rules.
- 7.8. Mediation:
 - 7.8.1. This rule only applies if a member is dissatisfied with the decision made by the Committee as set out above;
 - 7.8.2. A member wishing to initiate this appeal procedure must give written notice to the Secretary of the National Council, and the details of the Dispute;
 - 7.8.3. The party seeking mediation is to pay for the costs of the mediation, if any are incurred;
 - 7.8.4. Upon receiving the notice the National Compliance Officer must arrange the mediation;
 - 7.8.5. The mediator must be:
 - 7.8.5.1. A person chosen by agreement between the parties; or
 - 7.8.5.2. In the absence of agreement, the Dispute shall be submitted to the Arbitration Foundation of South Arica ('AFSA') in therms of the AFSA Mediation Rules who shall appoint a mediator from the mediators listed in the AFSA Panel fo Accredited Mediators.



- 7.8.6. A Member can be a mediator, but the mediator cannot be a Member who is a party to the Dispute;
- 7.8.7. The parties to the Dispute must, in good faith, attempt to settle the Dispute by mediation;
- 7.8.8. The parties are to exchange written statements of the issues that are in Dispute between them and supply copies to the mediator at least 5 days before the mediation session.
- 7.8.9. The mediation, in conducting the mediation, must:
 - 7.8.9.1. Give the parties to the mediation process every opportunity to be heard;
 - 7.8.9.2. Allow all parties to consider any written statement submitted by any party; and
 - 7.8.9.3. Ensure that natural justice is accorded to the parties to the Dispute throughout the mediation process.
- 7.8.10. The mediator must not determine the Dispute and the mediation must be confidential and conducted on a without prejudice basis.

7.9. Inability to Resolve Disputes

- 7.9.1. If a Dispute cannot be resolved under the procedures set out in these Rules, any party to the Dispute may apply to the South African Sport Confederation and Olympic Committee in terms of their Dispute Mechanism and Resolutions.